



## RESPONSIBLE AUTHORITY RESPONSE TO LICENSING APPLICATIONS

### RESPONSIBLE AUTHORITY – Gwent Police

<b>Name of Applicant</b>	
<b>Premises</b>	KJ Convenience Store , 20 The Green , Abertyswg Rhymney NP225AA

<b>Your Name</b>	Pc 1141 Jon Taylor
<b>Job Title</b>	Police Constable
<b>email Address</b>	<a href="mailto:licensingwest@gwent.police.uk">licensingwest@gwent.police.uk</a>
<b>Contact Telephone Number</b>	
<b>Date</b>	20.2.2024

<b>Which of the four Licensing Objectives does your representation relate to?</b>	
<b>The Prevention of Crime and Disorder</b>	X
<b>Public Safety</b>	
<b>The Prevention of Public Nuisance</b>	
<b>The Protection of Children from Harm</b>	

<b>Please outline the reasons for your Representations</b>
<p>Gwent police have received a new premises license application from Kajanthan Nagaratnam for a premises license at KJ Convenience Store , 20 The Green , Abertyswg Rhymney NP225AA</p> <p>The applicant is applying for an OFF license sales only license for a store to be named KJ CONVENIENCE STORE in a former take a way premises located in the north Rhymney valley area. The premises is situated opposite a childrens play area and amongst a row of terraced houses .</p> <p>The applicant is requesting Alcohol supply times of Monday to Sunday 07.00 to 23.00hrs . The opening hours to the public will be Monday to Sunday 06.00 to 23.00hrs</p> <p>,</p>

On Weds 14<sup>th</sup> Feb 2024 officers from Gwent police licensing met with the applicant in company with Dean Pugh from Caerphilly council . The application was discussed in detail.  
At this stage of the application, no deliveries of alcohol have been requested by the applicant to external areas or addresses.

The applicant has provided several conditions at the application stage that will promote the 4 licensing objectives. Gwent Police do not object to the application but would advocate the re-wording of some of these and a small number of additional conditions that would support the applicant in the promotion of the licensing objectives.

**What conditions could be added to the licence to remedy your representation that the Licensing Sub-Committee could take into account**

The suggested conditions and variations to the license are as follows:

The applicant has suggested the following conditions:

- All members of staff will receive training regarding the:-
  - four licensing principles contained in the Licensing Act 2003;
  - Responsible retailing of alcohol, and law regarding sales of alcohol;
  - Protection of children from harm and this must include how to competently check customers' identification where necessary.
  - Permitted hours during which licensable activities can take place, and the conditions attached to the premises licence.
- The training provided to staff will be recorded and each member of staff will sign and date the training records to confirm they have received and understood the training provided. The staff training records will be kept at the premises and made available to any Responsible Authority upon request.

**Gwent Police would like this reworded to :**

All staff to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated as necessary, for instances when legislation changes, and should include training on how to deal with difficult customers. The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for

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inspection on request by an authorised officer of the Licensing Authority or a constable.

The records shall be kept for a 12 month period

An approved proof of age scheme shall be adopted, implemented and advertised within the premise such as 'Challenge 25' whereby an accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customers photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport.

Publicity materials notifying customers of the operation of the Challenge 25 scheme shall be displayed at the premises, including a Challenge 25 sign of at least A5 size at the entrance to the premises and where practicable at each point of sale.

Police will be reported for any incidents of a criminal nature.

- A comprehensive Internal & External CCTV will be installed, and the recordings will be kept for minimum of 30 days. Also, these recordings will be available for any responsible authorities.

**Police would like this reworded to:**

CCTV shall be in use at the premises inside and out .

(i)Where a CCTV system is to be installed, extended or replaced, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police. Where a CCTV system is to be installed, it shall be fully operational by the grant of the licence.

(ii)The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards;

(iii)The premises licence holder shall ensure images from the CCTV are retained for a period of 31days. This image retention period may be reviewed as appropriate by the Licensing Authority;

(iv)The correct time and date will be generated onto both the recording and the real time image screen;

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(v) If the CCTV equipment (including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified;

(vi) The premise licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of any authorised officer of the Licensing Authority or a constable;

(vii) The system shall also record clear images permitting the identification of individuals

(viii) There shall be clear signage indicating that CCTV equipment is in use and recording at the premises

Fire safety equipment are installed and will be maintained on the premises.

- The Emergency Exit will be kept free from obstructions at all times.
- Staff will be fully trained in alcohol sales and fire safety/evacuation procedures.

EPOS terminal with till prompt for alcohol & tobacco sale

- The Challenge 25 Policy will be strictly followed, and the relevant signs will be on display.
- A register of refusal of sales will be kept and maintained on the premises.

**Gwent police would like the above reworded to :**

The premises licence holder shall require the designated premises supervisor, or in his / her absence other responsible person, to keep an 'incident / refusals' logbook in a bound book in which full details of all incidents are recorded. This shall include details of any refused sales and shall give details of the persons involved, incident description, time and

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	<p>date, actions taken and final outcome of the situation. This shall be completed as soon as possible and, in any case, no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a constable when required. All records shall be kept for a period of 12 months</p> <p>- Spirits will be located behind the counter Area.</p> <p><b>Gwent police would like the following conditions added :</b></p> <p>There shall be no consumption of alcoholic beverages purchased from the premises in open containers outside at the front of the premises.</p> <p>Should customers be outside the premises causing congestion , loitering and/or causing Anti-Social Behaviour they will be told move away from the vicinity of the store by the premises supervisor , manager or other competent person</p> <p>A notice displayed asking customers to please leave quietly and to respect neighbours</p>
<p><b>Are you prepared to discuss these representations with the applicant by way of mediation?</b></p>	<p>Yes. The representations made are reasonable and appropriate. If the applicant agrees to the conditions as proposed, Gwent Police will withdraw their representations.</p>

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